



SK ARTS PERMANENT COLLECTION GENERAL SUBMISSION INFORMATION

Deadlines: April 1 and September 15

INTRODUCTION

SK Arts collects artwork by Saskatchewan artists through purchases, donations, bequests and, on occasion, commissions. Our goals are to preserve art by contemporary artists in Saskatchewan and ensure the public has access to it. Anyone may suggest work for the Permanent Collection through purchase or donation/bequest. We consider submissions according to the criteria of relevance, quality, condition, cost and source.

ARTIST ELIGIBILITY

1. We accept submissions from individual artists or anyone legally entitled to sell a work of art, such as the artist's gallery or agent.

2. Individual artists must have a connection to Saskatchewan:

Saskatchewan Artists

- An artist who has a Saskatchewan address as their primary residence

Expatriate Artists

- An artist who was previously a Saskatchewan resident but no longer has a Saskatchewan address

Non-Saskatchewan Artists

- An artist who does not and has never lived in Saskatchewan but whose work has a resonance in Saskatchewan
- An artist who resided in Saskatchewan without qualifying as a Saskatchewan artist (above) but who has compiled a body of work during their stay in Saskatchewan

3. A minimum of one year (365 days) must pass between the artist's last semester of formal undergraduate study and submission to the collection. (i.e. If the artist's final semester of school ended in April 2020, they would be eligible to submit work for the April 2021 deadline.)

4. Time Between Purchases

Regular Purchase (works costing less than \$10,000): No individual artist may have had work purchased for the Collection within the past two years. (i.e. If an artist had work purchased at the April 2020 deadline, they will be eligible to submit for purchase again at the April 2022 deadline.)

Large Purchase (works costing more than \$10,000): No individual artist may have had any large work purchased for the Collection within the past six years or any regular work purchased within the year. (i.e. If an artist had a large work purchased at the September 2020 deadline, they will be eligible to submit a large purchase again at the September 2026 deadline. They would be eligible to submit for a regular purchase at the September 2021 deadline. An artist who has had work purchased at the April 2020 deadline will be eligible to submit for a large purchase at the September 2021 deadline.)

5. Any individual, gallery, or agent may be requested to provide proof that they hold legal right to sell the work.

ELIGIBLE ARTWORKS

We consider all forms of visual arts and crafts.

If an artist is submitting for a regular purchase of \$10,000 or less, a maximum of six artworks may be submitted. If submitting for a Large Purchase of over \$10,000, a maximum of two major works per artist may be submitted. An artwork with more than one part or component where the individual parts or components can also be sold separately is considered to be more than one artwork.

Works costing more than \$10,000 are only considered at the September 15 deadline. Large purchases are a single work within the range of \$10,000 to \$20,000, although submissions of up to \$25,000 may be considered. Large purchase submissions must be accompanied by an independent appraisal or other information justifying the purchase price (e.g. evidence of similar sales). An independent appraisal may still be required.

ASSESSMENT

The Curatorial Working Group considers work proposed for the Collection. This group is made up of representatives from SK Arts staff and Board of Directors, as well as professionals from the Saskatchewan arts community (artists, curators and critics). We consider submissions according to this criteria:

1. Relevance
 - Is the artwork consistent with the goals of the Permanent Collection?
 - Does the work complement, strengthen and/ or relate to pieces already in the Collection?
 - Will the work be borrowed by other institutions or rented as part of the Art Rental Program?
2. Quality
 - Is the work a good example of the artist's work or practice?
 - Does it strengthen the Permanent Collection?
3. Condition
 - Is the work in good condition?
 - Has it been restored in the past? Does it need to be restored now?
 - Will the work create a conservation challenge for SK Arts in the future?
 - Can SK Arts adequately care for and store the work?
4. Costs
 - Is the work a fair market price?
 - Will there be additional costs of transporting, framing and maintaining the work?
5. Source
 - Can the applicant produce a clear, credible and detailed source for the work?
 - Are there any restrictions attached to the use of the work?
 - Does the applicant have clear title allowing the sale or gift of the work to SK Arts?

The personal preferences of members of the Curatorial Working Group and SK Arts' staff and Board of Directors are not criteria and are not considered in the assessment of proposed acquisitions.

The purchase of a single work costing more than \$10,000 must be approved by the agency's Board of Directors.

A work will not be accepted if there are any questions about legal title or authenticity, or if it cannot be properly cared for by SK Arts.

No work will be acquired as an investment (i.e. to sell for profit at a later date).

No donation will be accepted on the condition that a specific appraised value or tax credit is received.

NOTIFICATION

The Registrar will confirm receipt of the submission via e-mail within two weeks of the deadline.

SK Arts will aim to notify applicants of the Curatorial Working Group's decision within 60 days of the deadline.

CONFIDENTIALITY OF INFORMATION

The personal and confidential information provided is collected, used and disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act* and the *Personal Information Protection and Electronic Documents Act*. This information is required to process the submission. Personal and confidential information disclosed in the submission will only be shared, as necessary, with employees of SK Arts and the Curatorial Working Group. SK Arts will respond appropriately to any inquiries regarding the privacy policies and procedures, including requests to access the applicant's personal information.



SUBMISSION TO PERMANENT COLLECTION HELPFUL HINTS

Be Complete

- Use the “Submission Requirement Checklist” in the submission package to make sure you have submitted all the required material.
- If you refer to published reviews of your work, include a copy of them.
- If the work is large, tell us how it will be stored (whole or in pieces) and transported.
- Let us know if the work has a special box or crate and the sizes of those containers.
- If you are submitting on behalf of an artist, find out as much as you can about the work. Talk to the artist and include that information in the submission. Ask them:
 - What is significant about the work?
 - How does it relate to their entire body of work?
 - How does it relate to their work already in the Permanent Collection, if applicable? Ask the Registrar if you do not know what is in the Collection.
 - Are there any special considerations about the work, such as size, and how has the artist strategized dealing with these?

Be Consistent

- Photograph your work in a consistent and professional manner. For example, use the same neutral background every time. Minimize distractions.
- Consistently label your digital files, as outlined in the submission form. Ask the Registrar if you need clarification.

Be Clear

- Give as much information about the work as possible.
- For prints, photography, and some sculpture, clearly indicate if the work is editioned.
- For digital and multimedia work, tell us if it will be posted on the Internet or made available through a file-sharing service.
- If there is something in the submission photograph that is not included as part of the purchase (e.g. a hanging device or frame), clearly indicate this.
- For multimedia works, list everything that will be included (e.g. a DVD player).

Be Critical

- Ask yourself:
 - Does this work present you in a professional and focused manner?
 - What one work that you're submitting is of greatest importance to you and why?
 - Does this work accurately represent what you are currently making?
 - Is the work fairly priced?

- If you already have work in the Permanent Collection, how do the pieces you are putting forward relate to this work? Ask the Registrar if you do not know what work you have in the Collection.
- Submitting fewer than six works will not negatively affect consideration.
- Submitting work that has received SK Arts grants will not negatively affect consideration.
- Submit high-quality images rather than thumbnails, as they will be projected on a large screen during the Curatorial Working Group meeting.
- Use detail shots to highlight important aspects of your work.

Be Proactive

- We are here to help! Please contact the Registrar, Julia Krueger, with your questions at acquisitions@sk-arts.ca or 306-519-7831.
- If you do not receive confirmation of receipt within two weeks of the submission deadline, contact us.
- If you are resubmitting work which was previously declined, consider reaching out to the Registrar for feedback to make your current submission stronger.