



Building Arts Equity: BPOC Program

Application Form

Application Deadlines: February 1, July 1

The **Building Arts Equity: BPOC Program** is a SK Arts program supported by funding from Sask Lotteries through the partnership between SK Arts and SaskCulture Inc.

Who can apply?

- *Any artists, collectives or Groups, Cultural Leaders: people of colour, specifically African, Black, Asian, Latin American, Caribbean, and Middle Eastern descent (BPOC) who are artists and cultural leaders within Saskatchewan.*
- Applicants must have been Saskatchewan Residents for at least one year. Canadian citizens and Permanent Residents are automatically eligible; Temporary Residents of Canada are also eligible to apply if they filed an income tax return in Saskatchewan respecting income earned in the year preceding the year in which they apply.
- Applicants must not have received more than \$10,000 of SK Arts funding in the past. Partners, mentors, and collaborators may have previously received grants.
- *Organizations are not eligible to apply.*

What can apply for?

Applicants can apply for up to **\$5,000 per application**, or up to **\$10,000 per deadline over multiple applications**, to do any of these activities:

- **Create and develop new artwork:** opportunities for first-time and underserved BPOC artists to create and develop new work
- **Mentorships:** opportunities to learn and work with an experienced BPOC artist or cultural leader
- **Performance, Exhibition and Presentation Development:** initial support to bring BPOC art to the public
- **Partnerships:** initial support for BPOC artists to develop and lead arts activities in partnership with BPOC and non-BPOC communities or organizations

How do I apply?

It is strongly recommended that applicants contact the Program Consultant to talk over your application before preparing it. You can contact the Program Consultant for Building Arts Equity through our main office in Regina at 306-787-4056 or 1-800-667-7526 (toll-free in Canada), by emailing artsequity@sk-arts.ca, or by referring to the contact information on the [Building Arts Equity page of our website](#).

For those who face barriers – such as those who are deaf, have a disability, live with mental illness, or whose primary language is not English – and need assistance with applying, project administration, and final reporting, please contact any SK Arts consultant. [Click here](#) for more information on the *Accessibility Fund*.

You can apply in one of three ways:

1. **Apply Online** on the SK Arts grant portal: <https://saskarts.smartsimple.ca/> (some questions can be answered through video in the online grants portal);
2. Fill out this **application form**, and email or mail it to SK Arts:

Emailed applications are accepted at artsequity@sk-arts.ca.

Mailed applications must be received by the closing date for application. Applications can be mailed to or dropped off at:

SK Arts
1355 Broad Street
Regina SK S4R 7V1

Applications can also be dropped off at SK Arts' **Saskatoon office** at 201 Avenue B South.

3. Call SK Arts staff to fill out the application over the phone.

Applications *must be received* by the closing dates of **February 1** and **July 1**.

How are applications considered?

Applications include the opportunity to be part of the granting process. Applications are reviewed, ranked and funding recommendations are made by the volunteer applicants. Volunteer reviewers will receive a small honorarium for their time and effort. Application results will be emailed to you within 60 days.

APPLICANT INFORMATION

First Name		Last Name	
Collective or Group Name (if applying on behalf of a collective or group)			
Position (if applying on behalf of a collective or group)			
Contact Phone		Phone ext. (if applicable)	
Email		Website (if applicable)	
Address			
City		Province	Postal Code

SELF-IDENTIFICATION

Please describe below the BPOC community or communities you identify with, e.g., African, Black, Asian, Latin American, Caribbean, and Middle Eastern descent.

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PROJECT DETAILS

Grant Request (between \$500-\$5,000)	
Project Start Date (dd/mmm/yyyy)	Project End Date (dd/mmm/yyyy)
Targeted Age Group (select all that apply) <input type="checkbox"/> Youth 0 - 29 <input type="checkbox"/> Adult 30 - 55 <input type="checkbox"/> Senior 55+	Anticipated Number of Participants
	Anticipated Number of Volunteers
Project or Event Location	
Project Activity (<i>check one</i>): <input type="checkbox"/> Create and develop new artwork <input type="checkbox"/> Mentorship to learn and work with an experienced artist or cultural leader <input type="checkbox"/> Performance, exhibition and presentation development <input type="checkbox"/> Partnerships for community art activities	
Artistic Discipline (<i>check one</i>): <input type="checkbox"/> Dance <input type="checkbox"/> Literary <input type="checkbox"/> Media <input type="checkbox"/> Multidisciplinary <input type="checkbox"/> Music <input type="checkbox"/> Theatre <input type="checkbox"/> Visual <input type="checkbox"/> Other (<i>please write in here</i>) _____	

Brief Project Description

Clearly state what you want to do in 25 words or less.

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PROJECT INFORMATION

Answer the questions *appropriate for your activity* in the text field that follows. You do not need to answer the questions for every stream.

Create and Develop New Artwork

Describe what you want to do and why.

- Why is this project important to you?
- How will this develop you as an artist?
- Are you experimenting with something new?
- Are you reconnecting to a traditional practice?
- Are you reconnecting others to a traditional practice?
- What do you need for your project?
- How will you make it happen?

Mentorships

Describe what you want to do and why.

- Why is this important to you?
- How will this develop you as an artist?
- Does it build artistic knowledge and cultural practices between generations?
- What are the roles and responsibilities of the teaching artist, or mentor, or cultural leader?
- What is the work plan?
- Will the teaching artist, mentor, or cultural leader be paid for their work in a respectful way?

Performance, Exhibition and Presentation Development

Describe what you want to do and why.

- Why is the project important?
- Does it have the potential to share your traditional or contemporary cultural arts within your communities or with broader communities?
- Will it lead to increased transfer of artistic knowledge and cultural practices between generations?
- What's the plan?
- How will you make it happen?
- Will the artists, mentors, or cultural leaders be paid for their contributions in a respectful way?

Partnerships

Describe what you want to do and why.

- What's the plan?
- How will you make it happen?
- Are there opportunities for artistic knowledge and cultural experiences to be shared with BPOC communities or non-BPOC community members to be engaged and participate?
- Will the artists, mentors, or cultural leaders be paid for their contributions in a respectful way?

Project Information *(continued)*

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BUDGET

Tell us how you will spend the money. **See the guidelines for eligible expenses, and talk to the consultant if you are unsure.**

Description	Cost	
Living Expenses		
Honoraria		
Project Materials		
Travel/Transportation		
Other		
TOTAL		

(If using a paper copy, you can continue on the other side of this page)

SUPPORT MATERIALS

Support material provides more detail and can help the reviewers get a clearer idea of your project when they are considering your proposal. Work samples and documents you submit to support your application should be readable, relevant to your proposal, and as recent as possible.

Artists and Mentors

Include recent artwork samples.

Groups and Collaborations

Include samples of past collaborative projects or samples of related work by participating artists.

Choose up to three items from this list:

- Audio – 5–7 minutes maximum (MP3)
- Video – 3 minutes and 2GB maximum (AVI, MOV, MPG, MP4)
- Still images – 10 images maximum (JPG)
- Print – 10 pages maximum (Microsoft Word or PDF)
- Links – 3 links maximum to existing websites. **Note that social media links for which an account is required to access material (e.g., Spotify, Facebook, Instagram) may limit access for those assessing your application.**

PARTICIPATORY APPLICATION REVIEW

I agree to volunteer and participate in a collaborative consensus-building review process that will result in funding decisions. By agreeing to participate, I will declare any conflict of interest regarding any application to be assessed and preserve the confidentiality of the process. I understand that my email address may be shared with other reviewers.

Yes

No

DECLARATION

CONFIDENTIALITY OF INFORMATION

The personal and confidential information that is required to process your application is collected, used and disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act* and the *Personal Information Protection and Electronic Documents Act*. Personal and confidential information disclosed in the application will only be shared, as necessary, with employees of SK Arts and the reviewers. If you are awarded a grant, your name, community, brief project description and amount of the grant will be made known publicly. SK Arts does not disclose the names of unsuccessful applicants. SK Arts will respond appropriately to any inquiries covered by the privacy policies and procedures, including requests to access the applicant's personal information.

RELEASE OF INFORMATION

SK Arts Communication

SK Arts frequently communicates information about the agency's programs and activities. In compliance with Canada's Anti-Spam Legislation, in effect July 1, 2014, SK Arts would like you to confirm that you are interested in receiving this information.

I authorize SK Arts to include my name, email address and mailing address on its mailing list so I can receive information distributed by the agency.

Yes

No

Release of Information to Media

SK Arts is frequently approached by members of the media for contact information on successful applications.

I authorize SK Arts to release my name, phone number and/or email address to members of the media in response to inquiries about the project/activity for which I have received SK Arts funding.

Yes

No

Release of Information to Elected Officials

SK Arts is frequently approached by elected officials, i.e. Members of the Saskatchewan Legislative Assembly (MLAs) and Saskatchewan Members of Parliament (MPs), for contact information on successful applications.

I authorize SK Arts to release my name and mailing address to elected officials if this information is requested for the specific purpose of writing me a congratulatory letter for receiving SK Arts funding.

Yes

No

ACKNOWLEDGEMENT

I, the undersigned:

- **Certify that:**

- I have read and understand the eligibility criteria for this program, and I meet the program's eligibility requirements.
- I meet the residency requirements:
 - I am a Canadian Indigenous person (Status, Non-Status, Metis or Inuit) AND
 - I have been a Saskatchewan resident for a minimum of one year, have a permanent physical address in Saskatchewan, and live and pursue my creative work and career in Saskatchewan for at least six months each year.
- As an individual applicant, I retain independent creative control of my project OR
As the lead applicant for an organization, I share creative control of the project with other collaborators.

- **Understand that:**

- SK Arts may request additional information beyond that included in this application, including proof of Saskatchewan residency.
- SK Arts will rely on third-party review and assessment of this application as part of its due diligence.
- This application may not be funded or may not be funded for the full amount requested.
- If this application is successful:
 - My name or organization's name, community, brief project description and amount of the grant will be made known publicly through SK Arts' website and annual report.
 - As the applicant or lead applicant, I am responsible for ensuring that all grant and reporting requirements are fulfilled.
 - SK Arts will release a cheque for the awarded grant amount to me or the identified payee after approval of my signed Request for Grant Release form (and revised budget if required), no sooner than 30 days before the beginning of the project term.
 - SK Arts is required to issue a T4A form for all grant amounts over \$500 made payable to an individual.
 - The financial contribution of SK Arts must be acknowledged whenever possible and appropriate.

- **Authorize** SK Arts to contact me at any time about any matter related to this application and/or any conditions associated with the funding received.
- **Accept** the conditions of this program and agree to direct all questions concerning the assessment and/or results of this application to SK Arts.
- **Declare that the statements and information in this form are accurate and complete.**

I acknowledge and abide to the agreement stated all in the above. (please check)

Sign here to complete the declaration

Date